

## Appendix 8

### Format for Mandatory Disclosure

Mandatory Disclosure

10<sup>th</sup> April 2017

1 AICTE File No. Permanent Number - 1-7143411 , Application Id : 1-3325497987  
Date & Period of last approval 10<sup>th</sup> April 2107, (2017-18)

2 Name of the Institution Anwarul Uloom College of Pharmacy  
Address of the Institution 11-3-918, New Mallepally,Hyderabad 500001.T.S.India

Location map  
of the Institution

City & Pin Code Hyderabad  
State / UT Telangana  
Longitude & Latitude Latitude - 17, 23, 11 Longitude - 78, 27, 10  
Phone number with STD code 040 -23344440  
FAX number with STD code 040-23344440  
Office hours at the Institution 9:00.AM. To 5:30 PM  
Academic hours at the Institution 10:00 AM To 4:00PM  
Email aucoph@gmail.com  
Website www.au-cp.com  
Nearest Railway Station(dist in Km) 2 Kms  
Nearest Airport (dist in Km) 20 Kms

3 Type of Institution Un-aided -Private  
Category (1) of the Institution Minority  
Category (2) of the Institution Co-Ed

4 Name of the organization running the Institution : Anwarul Uloom Educational Association  
Type of the organization Society  
Address of the organization 11-3-918, New Mallepally,Hyderabad 500001.T.S.  
Registered with Govt. of A.P  
Registration date 10/11/1952

	Website of the organization	www.au-cp.com		
5	Name of the affiliating University	: Jawaharlal Nehru Technological University		
	Address	Kukatpally, Hyderabad		
	Website	<a href="http://www.jntuh.ac.in">www.jntuh.ac.in</a>		
	Latest affiliation period	2017-18		
6	Name of Principal / Director	Dr. A Venkateshwar Reddy		
	Exact Designation	Principal		
	Phone number with STD code	040		
	FAX number with STD code	040		
	Email	vreddyatla@gmail.com		
	Highest Degree	Ph.D.		
	Field of specialization	Pharmacy		
7	Governing Board Members	Give details of all members with their educational qualifications and other credentials		
	Frequency of meetings & date of last meeting			
8	Academic Advisory Body			
	Frequency of meetings & date of last meeting			
9	Organisational Chart			
10	Student feedback mechanism on Institutional Governance/faculty performance			
11	Grievance redressal mechanism for faculty, staff and students			
12	Name of the Department*			
	Course			
	Level	UG / PG		
	1 <sup>st</sup> Year of approval by the Council			
	Year wise Sanctioned Intake	CAY	CAY-1	CAY-2

Year wise Actual Admissions	CAY	CAY <sub>-1</sub>	CAY <sub>-2</sub>
Cut off marks – General quota	CAY	CAY <sub>-1</sub>	CAY <sub>-2</sub>
% Students passed with Distinction	CAY	CAY <sub>-1</sub>	CAY <sub>-2</sub>
% Students passed with First Class	CAY	CAY <sub>-1</sub>	CAY <sub>-2</sub>
Students Placed	CAY	CAY <sub>-1</sub>	CAY <sub>-2</sub>
Average Pay package, Rs./Year	CAY	CAY <sub>-1</sub>	CAY <sub>-2</sub>
Students opted for Higher Studies	CAY	CAY <sub>-1</sub>	CAY <sub>-2</sub>
Accreditation Status of the course	Accredited / Provisionally Accredited / Not Accredited / Not eligible yet		
Doctoral Courses	Yes / No		
Foreign Collaborations, if any			
Professional Society Memberships			
Professional activities			
Consultancy activities			
Grants fetched			
Departmental Achievements			
Distinguished Alumni			

13	Name of Teaching Staff*			
	Designation			
	Department			
	Date of Joining the Institution			
	Qualifications with Class/Grade	UG	PG	PhD
	Total Experience in Years	Teaching	Industry	Research
	Papers Published	National	International	
	Papers Presented in Conferences	National	International	
	PhD Guide? Give field & University	Field	University	
	PhDs / Projects Guided	PhDs	Projects at Masters level	
	Books Published / IPRs/ Patents			
	Professional Memberships			
	Consultancy Activities			
Awards				
Grants fetched				

	Interaction with Professional Institutions			
14	Admission quota#			
	Entrance test / admission criteria			
	Cut off / last candidate admitted	CAY	CAY-1	CAY-2
	Fees in rupees	CAY	CAY-1	CAY-2
	Number of Fee Waivers offered	CAY	CAY-1	CAY-2
	Admission Calendar			
	PIO quota	Yes / No		
15	Infrastructural information^			
	Classroom/Tutorial Room facilities			Photo
	Laboratory details			Photo
	Computer Centre facilities			Photo
	Library facilities			Photo
	Auditorium / Seminar Halls / Amphi			Photo
	Cafeteria			Photo
	Indoor Sports facilities			Photo
	Outdoor Sports facilities			Photo
	Gymnasium facilities			Photo
	Facilities for disabled			Photo
	Any other facilities			Photo
16	Boys Hostel			Photo
	Girls Hostel			Photo
	Medical & other Facilities at Hostel			Photo
17	Academic Sessions			
	Examination system, Year / Sem			
	Period of declaration of results			
18	Counseling / Mentoring			
	Career Counseling			

	Medical facilities
	Student Insurance
19	Students Activity Body
	Cultural activities
	Sports activities
	Literary activities
	Magazine / Newsletter
	Technical activities / TechFest
	Industrial Visits / Tours
	Alumni activities
20	Name of the Information Officer for RTI
	Designation
	Phone number with STD code
	FAX number with STD code
	Email

CAY=Current Academic Year

\*Repeat this template for each department / staff.

#Repeat this template for additional quota, if any.

^Add photographs

## Appendix 9

### Format for Detailed Project Report (DPR) for establishment of New Technical Institution

#### 1 PREAMBLE

This Chapter is expected to cover the genesis of the proposal with respect to the background of the technical education and industry scenario of the State where the proposed Institution is being located and the credentials of the Consultants, if any, engaged by the promoters for preparation of the DPR

- 1.1 Introduction
- 1.2 Background of the Consultants
- 1.3 Technical Education & Industry Scenario

#### 2 THE PROMOTING BODY

This Chapter is expected to cover the status of the Promoting Body, its legal standing with respect to registration formalities, nature of the Body viz. Charitable Trust, Family Trust, Co-operative Society, Public Society etc., its activities since its inception with specific emphasis on its Social, Charitable, Educational activities along with a list of major activities undertaken to date, its mission and vision.

- 2.1 Introduction to its Genesis including its Registration Status
- 2.2 Details of its Promoters including their Background
- 2.3 Activities of the Promoting Body including a listing of major educational
- 2.4 promotion activities undertaken by it in the past
- 2.5 Mission of the Promoting Body
- 2.6 Vision of the Promoting Body

#### 3 OBJECTIVES AND SCOPE OF THE PROPOSED INSTITUTION

This Chapter is expected to cover the goal of the proposed Institution, Scope and Justification of its establishment in the light of the prevailing technical education and industry scenario in the State, Availability of students for admission, particularly the number of students passing the qualifying examination viz. +2 Science in First Class and the number of seats already available in the particular course (B. E. / B. Pharm / B. Arch. / BHMCT / MBA / MCA etc.) in the State, and the genesis of the proposal with respect to the technical manpower requirement of the State, if available

- 3.1 Objectives of the Institution
- 3.2 General and Technical Education Scenario of the State
- 3.3 Status at Entry Level
- 3.4 Status of Technical Level manpower
- 3.5 Industrial Scenario of the State
- 3.6 Scope of the College vis-à-vis the Industrial Scenario and Educational Facilities already available in the State.

#### 4 ACADEMIC PROGRAMMES

This Chapter is expected to cover the basic Academic Philosophy of the Institution and to list the identified Programmes, targets, and various facilities

- 4.1 Basic Academic Philosophy of the Institution
- 4.2 Types of Programmes

- 4.3 Identified Programmes
- 4.4 Phase-wise Introduction of Programmes & Intake
- 4.5 Target Date for Start of Academic Programmes
- 4.6 Central Computing facility
- 4.7 Central library
- 4.8 Central Workshop
- 4.9 Central Instrumentation Facility
- 4.10 Affiliating Body
- 4.11 Scholarships

In case of PGDM programmes, comprehensive details in respect of admission procedure, programme structure, curriculum outline and contents, evaluation system etc. should necessarily be submitted.

## **5 SALIENT FEATURES OF ACADEMIC DIVISIONS**

This Chapter is expected to give phase-wise details of the Academic Programmes / Divisions that the Proposed Institution desires to setup in consonance with its Academic Philosophy including the Objectives, Areas of Focus, Detailed Analysis of Requirements of Faculty, Building Space, Equipment, etc. for each Academic Division

- 5.1 Classification of Academic Divisions i.e. Departments, Centres, Schools, Central Academic Facilities
- 5.2 Details of each Academic Department / Centre, like:
  - 5.2.1 Academic Objectives
  - 5.2.2 Areas of Focus
  - 5.2.3 Academic Programme
  - 5.2.4 Faculty Requirement & Phase-wise Recruitment
  - 5.2.5 Requirement of Laboratories, Space and Equipment (cost)
  - 5.2.6 Requirement of other Space like Class Rooms, Faculty Rooms, Departmental Office

## **6 QUALITY AND HUMAN RESOURCE DEVELOPMENT**

This Chapter is expected to cover the Human Resource Developmental aspects of the proposed Institution including the Policies of the Management to promote excellence among Faculty & Staff, Strategies to attract and retain bright faculty and methodologies towards quality management and fostering of academic excellence

- 6.1 Academic Values
- 6.2 Recruitment, Strategies for Attracting and Retention of Faculty Personnel for Excellence, Promotional Avenues, Career Ladder
- 6.3 Policies for Teaching and Non-teaching Staff Development
- 6.4 Permanent and Contract Services for Teaching, Non-teaching and other support Personnel
- 6.5 Total Quality Management
- 6.6 Overall Teaching and Non-teaching Staff Requirements

## **7 LINKAGES IN TECHNICAL EDUCATION**

This Chapter is expected to elaborate the external linkages envisaged along with the strategies for promotion of R&D, Partnership with Industry, etc. for the wholesome growth of students as well as for contribution of the Institutions to Society at large

- Introduction
- 7.1 Linkages with Industry
- 7.2 Linkages with the Community
- 7.3 Linkages with other Technical Institutions in the region
- 7.4 Linkages with Institutions of excellence such as the IITs and IISc., Bangalore Linkages Abroad
- 7.5 Linkages with R&D Laboratories

## **8 GOVERNANCE AND ACADEMIC & ADMINISTRATIVE MANAGEMENT**

This Chapter is expected to cover the basic Philosophy of Governance and Administrative Management including the structure of its Board of Governors (BOG), the organizational chart for operational management along with responsibilities vested at various levels of Administrative hierarchy. It is expected that a well thought out method of Institutional Governance and Administration will be the key to its growth and success

- 8.1 Philosophy of Governance
- 8.2 Board of Governors
- 8.3 Organizational Structure & Chart for day-to-day Operations & Management
- 8.4 Role and Responsibilities of Key Senior Positions
- 8.5 Methods / Style of Administration / Management

## **9 CONCEPTUAL MASTER PLAN FOR MAIN CAMPUS DEVELOPMENT**

This Chapter is expected to cover the details of the Master Plan for Campus Development starting from the selection of site to the proposed land use pattern and the Phase-wise construction of various facilities / utilities to the level of landscaping. Institutional aspects of development is expected to be taken up in consonance with the Master plan keeping in view various aspects of convenience, safety and utility of the facilities

- 9.1 The Site
- 9.2 Proposed Land Use Pattern
- 9.3 Design Concept
- 9.4 Buildings and Facilities in the Campus
- 9.5 External Services
- 9.6 Construction Systems and Materials
- 9.7 Landscape Proposal

## **10 REQUIREMENT OF STAFF, SPACE & EQUIPMENT AND THEIR COST**

This Chapter is expected to make a consolidated estimate of Phase-wise requirements of the staff, building, equipment and their cost, along with strategies for the mobilization of funds required

- 10.1 Introduction
- 10.2 Faculty Requirements
- 10.3 Non-teaching Staff Requirements
- 10.4 Building Requirements: Area and Costs
- 10.5 Estimated Cost of Equipment
- 10.5 Phase-wise Financial Requirements
- 10.6 Strategies for Financial Mobilization

## **11 ACTION PLAN FOR IMPLEMENTATION**

This Chapter is expected to cover the Activity Chart from the conceptual stage to final implementation, indicating a time-activity Chart for various activities, its constraints and implementation Strategy including financial out lay

- 11.1 Activity Chart
- 11.2 Constraints
- 11.3 Financial Outlay
- 11.4 Strategy for Implementation

## **12 EXECUTIVE SUMMARY OF THE DETAILED PROJECT REPORT**

This Chapter is expected to present a Summary of the DPR as per the following format for ready reference



## 12.1 Details about the Promoting Body

- 12.1.1 Name and Address of the Promoting Body
- 12.1.2 Date of Registration / Establishment of the Promoting Body
- 12.1.3 Nature of the Promoting Body:
- 12.1.4 Activities of the Promoting Body since inception
- 12.1.5 Constitution of the Promoting Body

Name	Academic Qualification		Nature of Association with the Promoting Body	Experience in Academic Institutions (in Years)			Overall Experience (in Years)
	Technical	Non Technical		Promotional	Mgt	Organisational	

- 12.1.6 Details about the Proposed Institution
- 12.1.7 Development Plan for the Proposed Institution
- 12.1.8 Vision of the Promoting Body
- 12.1.9 Mission of the Promoting Body

## 12.2 Details about the proposed Institution

- 12.2.1 Category of Institution
- 12.2.2 Name of the Proposed Programme
- 12.2.3 Address of the Proposed Institution
- 12.2.4 Nearest City / Town / Airport / Railway station (Enclose map indicating access to the Institution from the nearest airport / railway station)
- 12.2.5 Type of the Institution
- 12.2.6 Name of the affiliating University

## 12.3 Development plan for the proposed Institution for next 10 years, project cost & schedule

- 12.3.1 Preliminary And Pre-Operative Expenses (Including land cost, land development, approach road, electricity and water connections, fencing etc.)
- 12.3.2 Projections for next 10 years

- a Give a bar chart indicating mobilization of funds for the proposed project at the time of establishment & for next 10 years at intervals of five years.
- b Give a bar chart indicating the recruitment of faculty (separately for Lecturer, Assistant Professor, Professor) for the proposed project at the time of establishment & for next 10 years at intervals of five years.
- c Give a bar chart indicating creation of built up area (separately for Instructional, Administrative and Amenities) for the proposed project at the time of establishment & for next 10 years at intervals of five years.
- d Give a bar chart indicating investment on equipment and machinery for the proposed project at the time of establishment & for next 10 years at intervals of five years.
- e Total Project cost (at the time of establishment and next five years)

Year	Courses / Intake Proposed (I)	Built up area / Investment to be made (Sqmt / Rs.) (II)	Investment on Furniture & Accessories (Rs. In Lakhs) (III)	Investment on Equipment / Machinery (Rs. In Lakhs) (IV)	Projected expenditure on Salary of Staff per annum (Rs. In Lakhs) (V)	Investment on Library (Rs. In Lakhs) (VI)	Total Project Cost (I to VI) and Preoperative Exp.) (Rs. in Lakhs)

- f Details for mobilization / source of funds (capital & recurring) (At the time of establishment and next five years) (Rs. in Lacs)

Year	From Applicant	Donations	Grants from Government	Fees	Loan	Others

- g Recruitment of faculty (At the time of establishment and next five years)

	Recruitment			
Year	Professor	Asst. Professor	Lecturer	Total

- h Recruitment of non-teaching staff (at the time of establishment and next five years)

Year	Recruitment		Total
	Technical	Administrative	

- i Proposed structure of governing body

Sr.	Trust / Society Representative	Academic Background		Industry Rep.	Others
		Technical	Non Technical		

- j Industry Linkages (at the time of establishment, and next five years)

## DECLARATION

I / We, on behalf of "....." hereby confirm that this Detailed Project Report has been prepared for its proposed Technical Institution under the name and style of ".....". It is hereby confirmed that all the information furnished above is true to the best of my / our knowledge and belief and if any information is found to be false, the proposal may be rejected.

Place:

(Authorized Signatory of the applicant)

Date:

Name

Designation

Seal

